

CONSTITUTION OF THE PAPER INDUSTRY GOLD MEDAL ASSOCIATION

1. TITLE

1.1 The Body formed by this Constitution shall be called “The Paper Industry Gold Medal Association”(“The Association”).

1.2 This Constitution and the Body thus formed shall subsume into itself the Paper Industry Gold Medal Committee and the Paper Industry Gold Medallists’ Association, and shall act as their successor.

2. OBJECTIVES

The Association shall exist for the following purposes:

- *To recognise outstanding contribution by individuals of any nationality or gender, beyond their normal duties, to the Paper, Related and Allied Industries in, or affecting, the United Kingdom and Northern Ireland by the award, annual or otherwise, of the Paper Industry Gold Medal.(“The Gold Medal”)*
- *To undertake such social, business or fund-raising activities as the Association may from time to time determine in order to promote contact between its Members and the industry, and to perpetuate the award of the Gold Medal.*

3. MEMBERSHIP

Personal Membership of the Association shall be limited to persons who have been awarded the Gold Medal.

Representative Membership shall be available to organisations which support the aims and objectives of the Association on such terms as the Committee may from time to time determine.

4. ANNUAL MEETING

There shall be an Annual Meeting of the Association to which all living Personal Members whose addresses are known, and Representative Members, shall be invited, and which shall

- elect a Committee (as defined in Para 5 below)
- receive and consider a financial statement of the affairs of the Association
- and carry out such business as seems appropriate and necessary.

In addition, the Personal Members only shall consider their nomination of a suitable person, if thought fit, for the award of the Gold Medal.

5. THE GOLD MEDAL COMMITTEE

5.1 There shall be a Committee of the Association to be entitled “The Gold Medal Committee” (“The Committee”), which shall consist of the following, elected annually or at such other interval as the Association shall at its Annual General Meeting from time to time determine:

- *A Chairman*
- *A Vice-Chairman*
- *An Honorary Secretary*
- *Such other Members (but not fewer than two) as may be determined from time to time.*
- *Such co-opted persons (not exceeding two in number) as may be determined by the Committee as useful or necessary for the conduct of the affairs of the Association.*

5.2 The Administrator (as appointed in 5.5 below) shall serve ex-officio on the Committee

5.3 The Committee shall act on behalf of the Association, and shall create and operate such bank accounts as it may determine, provided that any such account shall be operated on the signature of two Members or Officers. It shall make arrangements as necessary for the safe keeping of Gold Medals yet to be awarded; and for the creation of new Medals as may from time to time be necessary.

5.4 The Committee may, at its discretion, defray necessary expenses for an Officer or Member of the Committee to ensure the proper conduct of the business of the Association.

5.5 The Committee shall appoint an Administrator as necessary for the award of the Gold Medal, and as Secretariat to the Award Committee.

6. THE GOLD MEDAL AWARD COMMITTEE

6.1 The Committee shall each year form for one or more meetings “The Gold Medal Award Committee” (“The Award Committee”), and shall invite one representative of each Industry and Trade Association or Organisation as it may determine from time to time (and which shall be noted on a Schedule attached to this Constitution) to join the Award Committee. Each Representative Member in attendance shall have one vote. Gold Medallists present shall nominate one of their number (but not the Chairman) to vote on their behalf. The Chairman of the meeting shall have a casting vote. Three deliberative votes will constitute a quorum of the Award Committee.

6.2 Industry and Trade Organisations shall each be invited to make one nomination for the award of the Gold Medal, and shall provide background and reasons in writing for such nomination. Other persons or companies in the industry shall be free to make nominations on the same conditions through the respective and relevant Industry or Trade Organisation.

6.3 The Award Committee shall meet and consider such nominations and other evidence as it sees fit, and shall decide in its absolute discretion to make, or not, the award of the Gold Medal for that year.

6.4 The Award Committee shall meet in private, and no person nominated shall be advised of their nomination, nor of consideration of their nomination, nor attend any such meeting in person, whether representing an Industry or Trade Organisation or otherwise.

6.5 The Award Committee shall be chaired by a suitable person (who may or may not be Chairman or a Member of the Association) of standing within the Industry. The Chairman of the Association shall however ensure that the nomination of the Personal Members at the Annual General Meeting be placed before the Award Committee, but all members of the Award Committee shall consider all nominations solely on their merits.

6.6 The Award Committee shall prepare a brief citation regarding the reasons for the award of the Gold Medal, which shall be made public upon confirmation by the recipient-elect of their acceptance of Para 7 below.

7. THE GOLD MEDALLIST

A person agreed by the Awards Committee under Para 6 above for award of the Gold Medal shall be notified privately by the Chairman or other Officer in the first instance, and for the award to be confirmed shall:

- *Agree to his or her nomination, and citation, being made public*
- *Agree to provide for publication a Paper on any topic of their choosing.*
- *Agree to receive the Gold Medal at an appropriate function during the Award Year.*
- *Agree to become a Member of the Association.*

8. AMENDMENT OF THIS CONSTITUTION

This Constitution may be amended at an Annual General Meeting (to be held within fourteen months of the preceding Annual General Meeting) provided

- that not less than seven days' notice of proposed amendments has been given in writing to all Members whose addresses are known;
- that amendments are proposed and seconded (those proposed by the Committee not requiring a seconder); and
- that each amendment is approved by a simple majority of those Members attending and voting.

SGK/JRP

Approved by the Committee – 11th January 2005

SCHEDULES

Note: These Schedules do not form part of the Constitution above, and may be amended from time to time by simple resolution of the Committee or of the Association in General Meeting.

S.1 Organisations invited to nominate Representative Members (see Para 3) by virtue of their past support of the Gold Medal

Confederation of Paper Industries
National Association of Paper Merchants
Paper Industry Technical Association
British Paper Machinery Suppliers Association
Paper Agents Association

S.2 Organisations who will be invited to make nominations for the Gold Medal and who in future may be invited to nominate Representative Members are:

Worshipful Company of Stationers and Newspaper Makers
British Woodpulp Association
Institute of Paper, Printing and Publishing
Association of Paper Historians
British Carton Association
Liquid Food Carton Manufacturers Association
Manufacturing Stationers Association
Independent Waste Paper Association

S.3 The attendance or non-attendance of the representative of any of the above organisations shall not render the affairs of the Award Committee invalid.

S.4 The Administrator named in Para 5.5 above shall, for the time being, be the Paper Industry Technical Association (PITA).